

Monterey County Children’s Council Executive Committee Meeting Minutes  
MCOE, Room G/H  
November 13, 2023

**Executive Members Present:** Katy Castagna, Deneen Guss, Elsa Jimenez, Lori Medina and Todd Keating  
**Others Present:** Sonja Koehler, Francine Rodd, Mayra Perez Diaz and Relindis Diaz

| Item   | Summary of discussion/review  | Action/deliverable  |
|--|---|---|
| <b>1. Welcome and Introductions</b>  | Meeting called to order at 1:43 pm. Chair, Todd Keating   |   |
| <b>2. Public Comment</b>   |   | None  |
| <b>3. Action Items</b><br>a. Approve the minutes of the October 9, 2023, Executive Committee meeting minutes   |   | a. The Executive Committee meeting minutes of October 9, 2023, were approved. Motion by Deneen Guss, Seconded by Lori Medina. Vote. Passed.   |
| <b>4. Presentations/Discussions</b><br><br>a. Bylaws Review<br><br>b. Annual Report Update<br><br><b>5. General Assembly Agenda Setting for December</b> | <p>Todd notified the members, county counsel is reviews bylaws.</p> <p>Members discussed presentation topics for December meeting around fentanyl and Narcan use and considered a BH presentation for the spring.</p> | <p>Todd is tasked to submit request for MCCC annual report to the BOS. Dates to consider: 2/27/24, 3/5/24 or 3/12/24. He will notify EC once date is confirmed and scheduled.</p> <p>Elsa was tasked to ask a contact from MISTI to present for December meeting. Mayra was tasked to ask Dr. Close to present update on substance abuse in youth</p> |

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|                             |  | <p>(overdoes and deaths).<br/>Elsa and Deneen will present and provide agency Narcan policies as samples to the COUNCIL. They will send templates to Mayra.<br/>Mayra will was tasks to check with City of Soledad for their policy.</p> |
| <b>5. Announcements</b>     |  |  |
| <b>7. Meeting Adjourned</b> |  | 2:31pm   |