



CENTRAL COAST
CENTER FOR
INDEPENDENT LIVING

Main Office - Monterey County, 318 Cayuga Street, Suite 208, Salinas, CA 93901

VOICE (831) 757-2968 | FAX (831) 757-5549 | ONLINE www.cccil.org

POSITION ANNOUNCEMENT

OUTREACH WORKER

MONTEREY COUNTY

Salinas Office-100% time/Non-Exempt

REPORTS TO: Program Manager

STATUS: Full-time (37.5 hours week), Non-Exempt

SALARY: \$35,100 per year

POSITION SUMMARY:

Under the supervision of the Program Manager, the Outreach Worker is responsible for providing outreach and education services within the scope of a given project in order to meet program requirements. The position requires strong interpersonal skills to make connections and build relationships with the target consumer base. Works collaboratively with other departments at CCCIL as well as other community-based agencies with the purpose making the critical linkages to housing services for community members. Educates the general public on the services available at CCCIL and eligibility requirements for services. The position is involved in direct recruitment of participants for housing services provided by CCCIL case managers. Works as a member of a team following program and reporting procedures via guidance from the Program Manager and grant deliverables. Bilingual (English/Spanish) is preferred.

BENEFITS:

Paid medical, dental, vision and life insurance. Paid sick, vacation and holiday leave. Immediately eligible to participate in dependent care and premium portions of CCCIL's Flexible Spending Plan. Immediately eligible for employee contributions to 403 (b) retirement plan. Employee must complete "employee introductory period" and meet eligibility requirements for other benefits: employer contribution to 403 (b) retirement plan, medical reimbursement portion of Flexible Spending Plan, long-term disability, and personal holiday.

BUSINESS HOURS: 8:30 a.m. – 4:30 p.m., Monday - Friday

CENTRAL COAST CENTER FOR INDEPENDENT LIVING (CCCIL) IS AN EQUAL OPPORTUNITY EMPLOYER: CCCIL does not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, mental or physical disability including AIDS or HIV positive status, medical condition, marital status, sex, sexual orientation, age (40 yrs. and older), veteran status, or any non-merit factor unrelated to job duties. Such action shall include, but not be limited to employment, upgrading, demotion, or transfer; rates of pay or other forms of compensation; selection for training, including apprenticeship.

SUBMIT RESUME TO:

Gabrielle Venegas, gvenegas@cccil.org

Central Coast Center for Independent Living (CCCIL)
318 Cayuga Street, Suite 208
Salinas, CA 93901

Visit our website, **www.cccil.org** for Employment Application.

PRIORITY SCREENING:

Please submit resume and application by
November 17, 2017

PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY!

THIS ANNOUNCEMENT IS AVAILABLE IN ALTERNATE FORMAT